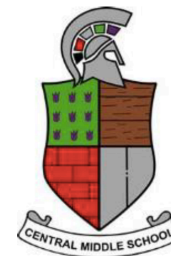


École Intermédiaire CENTRAL Middle School PAC

September 10, 2019 Meeting Minutes



1. Welcome and attendance

- Introduced Gillian, new principal of CMS, and Carrie, returning vice principal
- Introduced executive
 - Chair: Jessica Harvey (*last year at CMS*)
 - Vice chair: vacant – *volunteer needed*
 - Treasurer: Kris Grenier (*last year at CMS*)
 - Secretary: vacant – *volunteer needed*
 - Members-at-large: Edan North, Laurel Hovey
- An email to attendees will follow this meeting to outline the roles on executive that need to be filled asap. Volunteers can reply with their interest and availability.
- Introduced the concept of a quorum. *A quorum is the minimum number of voting members that need to be present at a meeting to make decisions. In a PAC, this can be the minimum number of voting members that can reasonably be expected to attend.* A show of hands of how many of tonight's attendees plan to regularly attend meetings was about 12-15 people. Will continue this discussion at the October meeting to set a quorum.

2. September agenda approved.

3. Reports

- Chair - Last year's successes and lessons learned

Successes	Lessons Learned
<ul style="list-style-type: none"> • Parent Education Nights – Math! • Hydration station • Hokki stools – one per classroom • Soccer nets • Holiday hampers for 6 families • Bigger than that Presentation 	<ul style="list-style-type: none"> • Encouraging parent participation is key • Need to increase types and frequency of communications • PAC executive and committees should have extra meetings as needed to accomplish tasks

- Treasurer - introduced concept of two account types and spending constraints
 - General: \$5,746.76 Gaming: \$ 1,150.22
 - The gaming grant will be approx. \$20 per student
- Principal/Vice Principal
 - Welcome from Gillian Braun. Her previous positions have been in secondary school, so middle school is a new opportunity. Ms. Braun was a biology/math and PE teacher, and her interest is in social-emotional learning and bringing health and wellness to the forefront of school life. She's excited to be a Central and loves what she sees so far.
 - Upcoming school events include:
 - Meet the Teacher Night – Sept 18th
 - Music Parent meeting – Sept 17th
 - Musical Instrument Rentals – Sept 19th

- Earthquake Simulation day – Sept 19th
- Pro-D day – Sept 23rd
- Orange Shirt Day – Sept 30th
- All dates and details are available on the school calendar at www.central.sd61.bc.ca
- Enrichment and sports starting soon
- New social media presence: Facebook, Twitter and Instagram
- Scooters and skaters – helmets required!
 - Scooter and skateboards get locked in the gym for the afternoons
- Quake Cottage – September 19, 2019
 - CRD coming to set up the Quake Cottage mini-house for students and families to experience a magnitude 8 earthquake
 - Open to the community from 1-5pm
 - Grade 8 classes will experience as part of class in the afternoon as they are studying plate tectonics in science (earthquake not mandatory)
 - Grades 6 and 7 can go with their families after school

4. New School Year, New Business

- Reviewed set/planned expenditures:
 - Each classroom is allocated \$100 for supplies, books, etc. to kick off the year
 - Library is allocated \$1,500 for this year
 - Each child is allocated \$10 from the PAC for field trips
- Upcoming Events
 - Meet the Teacher Night – Sept 18, 2019
 - Opportunity to meet and socialize with your child's teachers and other CMS parents
 - Parent Education Night – October 22, 2019
 - Math with Nikki (<https://educatingnow.com>): come and learn the newest math learning methods and how to support your child
 - Future Parent Ed topics:
 - gaming and addictions; smartphones
 - substance abuse and vaping
 - Craft Fair – December 7, 2019
 - Largest PAC fundraiser of the year (usually \$2000-3000 profit)
 - Excellent student turnout last year (26 out of 57 tables were student-led)
 - Coordinators needed... consider contacting PAC if you'd like to help
 - Staff Appreciation – December 13, 2019
 - The PAC sets up a cooked breakfast in the staff room to show the parents' appreciation for the staff.
 - Great way to give back and to mingle with the teachers and staff

- Holiday Hampers
 - Each year, the PAC coordinates with the counselling staff to provide holiday hampers to a number of families in need in December. The process is confidential so even the PAC doesn't know who the baskets are for.
 - Counsellors ask each family to provide a wish-list of items. The PAC uses sign-up genius to list all the items for donations of items and/or cash and gift cards. The PAC has \$1000 set aside to purchase items that are not received as donations. Last year, we received almost ALL items by donation from our generous parents and community. PAC funds are used to top up the hampers with stocking stuffers.
 - Once assembled into one box per family, the hampers are delivered to the families by the counselling staff.
 - We need a new coordinator for this program this fall. The role involves working with the counsellors to coordinate the wish lists, setting up the sign-up genius list, coordinating the donations. Generally, several PAC members get together to help wrap the presents and assemble the hampers in the week before winter break.
 - Grade 6 Immunizations – October 10 and Nov 7
 - VIHA sets up in the cafeteria and students come down one class at a time
 - Handouts will be sent home in advance with information
 - Volunteers needed from 8:30am to noon to help organize students, provide support to anxious students, supervise recovering students
- Central Music PAC
 - Aiming to learn more about the music PAC this year in order to coordinate efforts where possible. Laurel will be attending their meeting on Sept 17th and will report back.
- Indigenous Liaison
 - Edan is stepping back from this role for this school year after making great progress last year in setting up this new position. New PAC members will be carrying the torch, starting with the Indigenous Family night dinner on September 30, following Orange Shirt Day.
- BCCPAC/DPAC Representative and Membership renewal for 2019/2020 (due now)
 - Allison Hyatt will be attending and will represent CMS PAC
 - CMS Membership has been renewed for this year
- PAC Manual/ BCCPAC Leadership Manual (<https://bccpac.bc.ca/index.php/resources/16-dpac-pac>)
 - Over the past year, we have been working on a CMS PAC manual that details how things are being done and how events are planned and run. It is intended to give the following year's PAC a head start on organizing their own events. The PAC Manual should be updated after each event and at the end of each school year in anticipation of the following year.

5. Date of next meeting: **Tuesday, October 8, 2019**
6. Agenda items for next meeting – please submit to centralmiddlepac@gmail.com
 - BCTF presentation
 - Career fair and financial literacy presentation
 - Sports equipment for classrooms
7. Adjournment 8:30pm