

PAC Meeting – January 9, 2018 (7pm)

In attendance: Carolyn, Jess H, Coral, Jodi, Sabine, Jess C, Lesley (on phone), Carrie, Topher

Welcome back.

Principal/Vice Principal's Update:

- Pancake Breakfast on Thursday, December 21st was good
 - o Approx. 9-10 parent volunteers were present, lots of staff there too
- There have been 7 new students since the New Year.
- Extra classroom ("learning studio") was supposed to be here in Jan 2018
 - o Topher will get status update at meetings this week
- Coming up:
 - o Late immersion registration start Jan 29
 - o Transfer registration is mid-February
 - o Grade 5 Exploratory visits are Jan 24th and Jan 30th (first thing in the morning)
 - Topher visits feeder schools to offer invitations for these visits
 - o Grade 5 info night is Jan 30th
 - Parents in the gym for a short welcome and then split off into groups
 - PAC will be there with cookies and coffee
 - PAC will purchase cookie dough and coffee for this event
 - PAC will have banner for table and brochures for interested parents
 - Opportunity for PAC recruiting (email sign up?)

Treasurer's report:

- o \$100 per classroom has not been claimed by many teachers
 - Carrie/Topher to let teachers know to use this money and to submit receipts to the PAC

Hydration stations:

- Ongoing – Kerrie R was not at meeting to give us an update (**Action: follow up w/ Kerrie R**)
- Topher to follow up with SD61 to determine their contribution for installation
- Important note: ongoing filter changes and maintenance are required

PAC Info Brochure and Banner:

- Carolyn has preliminary draft of brochure for edits
 - o Carrie will work on wording for childminding
- Jess will email banner to everyone for comments
- Both to be ready by Jan 30th

Parent Education Night:

- Potential topic: Anxiety and Stress: Learning the Tools
- Lesley will contact Cheryl Rolston about her availability in the first week of March
- Once confirmed, invitations will be sent to CMS parents, feeder schools, Facebook event
- Future topics: parent math night; the effects of sugar on kids

Fairways Gift Cards:

- Carolyn will follow up with Jen L

Parent Volunteer Appreciation

- Would like to acknowledge parent volunteers more
 1. Topher would like to thank long-term parent volunteers and coaches with a small gift
 - Got jackets for a few long-term parent coaches so far
 - Can the PAC support this with some funding?
 - Q: Does this follow the spirit of the PAC's mission and purpose?
 - Discussion among PAC members concluded that this does align with the PAC goals to "enhance the educational experience for our students" by providing support for the parent-coached sports teams that would otherwise not be possible.
 - Q: How are the recipients determined?
 - Nominations for recipients can be provided to the administration and recognition will be determined based on volunteers' number of hours/years of service to the school

Motion (1st Carolyn, 2nd Jess): The PAC will match the \$500 put forward by the school to provide thank-you's to long-term parent volunteers. **Vote: All in Favour.** Annual contribution will be evaluated at the end of the school year.

2. PAC to do periodic thank-yous to general groups/specific parents/businesses that support the school
 - To generate buzz for the PAC and to encourage other potential parent volunteers
 - In Central Weekly or by email
 - Sabine will work on some stock wording for this with Jess H support for visuals

PAC Minutes:

- One round of approvals/edits will be done before posting. PAC members, Topher, Carrie and Nikki will be included in the email.
- Topher to acknowledge and cc Nikki.
- Minutes will be posted on the school website the Monday after the PAC meeting and a link will be included in Central Weekly for parents.

PAC Signing Authority:

- Carolyn to replace Heather T.
- Jess H will draft a letter for Carolyn and Jen P to take to bank

Quebec Trip 2018/2019:

- Cost per child is approximately \$2500
- Approach to fundraising is: parents and students are to organize their own fundraising effort and the school will play a supporting role
- Can encourage kids to participate in the craft fair next fall as part of their fundraising

Meeting Adjourned – 8:15pm

Next PAC Meeting – February 13, 2018 – 7pm